



City of Auburn, Maine
Economic & Community Development
Michael Chamings, Director
60 Court Street | Auburn, Maine 04210
www.auburnmaine.gov | 207.333.6601

March 31, 2020

Re: Auburn Planning Board Public Hearings – April 14, 2020

To Whom It May Concern,

The City of Auburn is working to minimize the economic impact of COVID-19 in Auburn. This includes managing the safety of public meetings, while also trying to preserve government functions as much as possible. You are receiving this notice because the Auburn Planning Board intends to hold a Public Hearing on Tuesday, **April 14, 2020 at 6:00 PM**, for a project that is within 500 feet of your property. At that meeting, the following proposals will be heard:

1. Proposed Delly Drive Subdivision: Four, two-unit residential lots for a total of 8 units with shared driveways located on the northwesterly corner of Hotel and Stevens Mill Road at 301 Stevens Mill Road (PID: 217-048) in the Suburban Residential Zoning District.
2. Proposed Site Plan/Special Exception U-Haul: Retrofitting the existing Kmart building for U-Haul self-storage, truck and trailer share and associated retail uses located at 603 Center Street (PID: 291-017) in the General Business Zoning District.
3. Proposed Site Plan/Special Exception Auburn Marketplace: Redevelopment of a restaurant building to create 4 units: A quick service drive-thru, a sandwich shop/retail and the remainder as the lobby for the hotel, located at 1777 Washington Street (PID: 121-001) in the General Business Zoning District. (Notice to also include Traffic Movement Permit?)
4. Proposed Site Plan Amendment: Fourteen new industrial cannabis cultivation and manufacturing structures located on Mystique Way (PID: 206-058) in the Industrial Zoning District. (Notice to also include Stormwater?)

A previous notice was sent sooner than is customary in order to give you ample notice of the projects listed above and to explain our public participation procedures, which have been modified in response to this challenging time.

In accordance with emergency legislation enacted in Maine in response to COVID-19, as well as the Governor's Executive Order No. 19, proceedings of the Auburn Planning Board will be conducted through remote public access until further notice. Meetings will still be held as scheduled, but Board members and City staff may participate by a combination of in-person attendance at Auburn Hall with appropriate social distancing, as well as via telephone and video conference technologies. All Board members will be able to hear and speak to all other members and to the public. All votes will be taken by roll call vote. The public will not be permitted access to Auburn Hall for this meeting.



City of Auburn, Maine
Economic & Community Development
Michael Chammings, Director
60 Court Street | Auburn, Maine 04210
www.auburnmaine.gov | 207.333.6601

While the public will not be permitted access to Auburn Hall for safety reasons, we are committed to principles of open government and public participation, even in these challenging times. The public will still be able to participate in Planning Board hearings through telephonic, video, and other means of remote participation as follows:

1. You may watch the meeting live on the Internet via the City's YouTube channel located at <https://www.youtube.com/channel/UCn4hg3vz0ftbcLee4mz-1Dw>. A recording will also be posted to that site.
2. You may access and review the Board materials online in advance of the meeting by going to the City website at: www.auburnmaine.gov/Pages/Government/Planning-Board-Agendas. The applications have been uploaded to the website and additional information, including Staff Reports, will be made available to the public on the City's website at: www.auburnmaine.gov/Pages/Government/Planning-Board-Agendas no later than 3:00 pm on Friday, April 03, 2020.
3. You may submit any written comments you wish for the Board to receive by sending them to City staff in advance of the meeting. You may send your comments or concerns by email to comments@auburnmaine.gov, by regular mail at the address above, or by telephone at 333-6601, ext.1133. Providing comments outside of the meeting will ensure the public comments can be considered by the Planning Board.
4. If you wish to participate in the hearing live, you may do so. To minimize technological disruption, we request that you call or email me in advance so that I can provide you with instructions. We will also post a public participation phone number to the City's website at www.auburnmaine.gov for those who are unable to register in advance.

I hope that this information is useful and clear. We are doing our best to provide transparent government with public participation options. While we do not guaranty any single technological tool will be satisfactory for all people nor in all circumstances, we are confident that through advance notice and overlapping options, the essential components of public deliberation and participation will be preserved. We appreciate your patience and flexibility as we deploy these tools. Please do not hesitate to contact me at mnorwood@auburnmaine.gov if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Megan Norwood".

Megan Norwood City
Planner II